

**LLC Managing Committee Meeting Agenda
Conference Call**

Wednesday, September 5, 2018
3:00 PM

Committee Members (8):

Lise Asimont (ASEV Past President), Chair (July 1, 2018 - June 30, 2019)
John Aguirre (CAWG President), Tom Collins (ASEV Secretary/Treasurer), Nichola Hall (ASEV Past President),
Dan Howard (ASEV Executive Director), Aaron Lange (CAWG Past Chair), Bill Pauli (CAWG Past Chair), and
Tom Slater (CAWG Director)

LLC Managing Committee Meeting Agenda

1. **Call to Order**
2. **Approval of September 5 Agenda**
3. **Approval of August 2 Meeting Minutes***
4. **New Business**
 - a. Code of Conduct Policy*
5. **Old Business**
 - a. 2019 Keynote Luncheon Speaker Update
 - b. State of the Industry 4th Speaker Update
6. **Next Meeting Date and Time**
7. **Adjournment**

**documents attached*

**LLC Managing Committee Meeting Minutes
Conference Call**

Thursday, August 2, 2018
3:00 PM

Committee Members

Lise Asimont (ASEV Past President), Chair (July 1, 2018 - June 30, 2019)
John Aguirre (CAWG President), Tom Collins (ASEV Secretary/Treasurer), Nichola Hall (ASEV Past President),
Dan Howard (ASEV Executive Director), Aaron Lange (CAWG Past Chair), Bill Pauli (CAWG Past Chair), and
Tom Slater (CAWG Director)

Others Present

Jenny Devine (CAWG Staff)

LLC Managing Committee Meeting Agenda

1. **Call to Order.** Lise Asimont called the meeting to order at 3:05 PM.
2. **Approval of August 2 Agenda.** Nichola Hall made the motion to approve the August 2 meeting agenda, Tom Collins second. Motion was approved.
3. **Approval of July 9 Meeting Minutes.** John Aguirre moved to approve the July 9 meeting minutes, Nichola Hall second. Motion was approved.
4. **New Business.**
 - a. 2019 Unified Wine & Grape Symposium Budget. Dan Howard reviewed the 2019 UW&GS budget with the committee. Discussion:
 - i. **Exhibit Booth Fees Discussion.** Dan Howard & John Aguirre proposed not to increase the exhibit booth fees in 2020 due to the move to CalExpo. Tom Slater made a motion not to increase the exhibit booth fees for 2020, Tom Collins second the motion. Motion was approved.
 - ii. **General Registration Fees.** There is a proposed 10% registration fee increase in the 2019 budget. Nichola Hall asked, based on the feedback from last year, if we have thought about implementing a 2-Day registration. Dan Howard stated that a 2-Day registration may impact our bottom line. The committee decided not to implement a 2-Day registration fee.
 - iii. **Exhibit Hall Pricing and Thursday Exhibitor Lunch.** Dan Howard stated that there was an increase in expenses due discrepancy in the contract over the years. They have since corrected the discrepancy with the new contract in place, and we are now paying the current pricing.

- iv. **TPN.** This will be the last year we have the fee for TPN.
- v. **Other Increases.** Dan Howard stated that we increased the Regional Wine Tasting by 10%, the plated lunch by \$2 and the new graphics company which was previously approved by the committee.
- vi. Tom Slater made a motion to approve the 2019 Unified Wine & Grape Symposium, Tom Collins second. Motion was approved.

5. **Old Business**

- a. **2019 Keynote Luncheon Speaker Update.** John Aguirre stated that Marvin Shanken is not available. Lance Winters with St. George Spirits is second on our list. Tom Collins has calls out to Lance Winters and to the distiller to figure out the best way to reach out.
- b. **State of the Industry 4th Speaker Update.** John Aguirre and Mike Veseth have reached out to Annette Alvarez-Peters to invite her to be the 4th speaker on the State of the Industry panel.
- c. **Dates/Venue for 2021.** If the Sacramento Convention Center is not available in 2021, we have dates saved at CalExpo – January 13 – 15.

6. **Next Meeting Date and Time.** The next LLC Managing Committee conference call is scheduled for September 5 at 3:00 PM.

7. **Adjournment.** Lise Asimont adjourned the conference call at 3:45 PM.

UW&GS Code of Conduct

By attending the Unified Wine & Grape Symposium (UW&GS), you agree voluntarily to abide by UW&GS's Code of Conduct approved by the LLC Managing Committee on September 5, 2018.

UW&GS values the participation of all those who attend our conference. UW&GS is dedicated to providing a safe, hospitable, and productive environment for everyone attending our conference, regardless of ethnicity, religion, disability, physical appearance, gender, or sexual orientation. Accordingly, UW&GS prohibits intimidating, threatening, or harassing conduct during our conference and all other UW&GS sponsored activities. This policy applies to speakers, staff, venue staff, service providers, exhibitors, volunteers and attendees. Conference participants, in whatever capacity, violating these rules may be expelled from the conference, at the sole discretion of UW&GS leadership.

Harassment of UW&GS participants will not be tolerated. Examples of harassment include offensive gestures or verbal comments related to ethnicity, religion, disability, physical appearance, gender, or sexual orientation in public spaces, deliberate intimidation, stalking, harassing photography or recording, inappropriate use of nudity and/or sexual images in public spaces or in presentations, sustained disruption of talks or other events and inappropriate physical contact. Participants asked to stop any harassing or unwanted behavior are expected to comply immediately.

If a participant or exhibitor engages in harassing behavior, UW&GS leadership, in their sole discretion, reserves the right to take appropriate action, ranging from a simple warning to the offender to expulsion from the event without warning or refund. The UW&GS LLC Managing Committee further reserves the right to prohibit attendance at any future events and conferences. If you are being harassed or notice that someone else is being harassed, please do not hesitate to contact UW&GS staff for assistance. UW&GS staff can be identified by the STAFF badges worn by all UW&GS staff. You may also ask for a UW&GS staff member at any of the registration counters. Anyone experiencing or witnessing behavior that constitutes an immediate or serious threat to public safety is advised to locate a house phone and ask for security or call 911.

Need to file a complaint? Please contact UW&GS at info@unifiedsymposium.org or call, (530) 753-3142.