

**LLC Managing Committee Meeting Agenda  
Conference Call**

Friday, December 9, 2016  
3:00 PM

**Committee Members (8):**

Jim Kennedy (ASEV Past President), Chair (January-December 2016)

John Aguirre (CAWG President), Tom Collins (ASEV Secretary/Treasurer), Nichola Hall (ASEV Board President), Dan Howard (ASEV Executive Director), Aaron Lange (CAWG Chair), Bill Pauli (CAWG Past Chair), and Tom Slater (CAWG Director)

**LLC Managing Committee Meeting Agenda**

1. **Call to Order**
2. **Approval of December 9 Agenda**
3. **Approval of November 9 Meeting Minutes\***
4. **Old Business**
  - a. Confirm meeting time and date with the Sacramento Convention and Visitors Bureau to discuss the SCC remodel/construction
    - i. Proposed date and time: Tuesday, January 24, 9:00 AM – 10:00 AM
  - b. Winery of the Year
5. **New Business**
  - a. Appoint LLC Managing Committee Chair – CAWG Representative (January – December 2017)
  - b. UC Davis - Limitations of Damages Clause for the Vit & Enol Department and Foundation Plant Services (FPS)
6. **Next Meeting Date and Time**
  - a. Thursday, January 26, Noon-1:30, Capital Board Room
7. **Adjournment**

**LLC Managing Committee Meeting Minutes  
Conference Call**

Wednesday, November 9, 2016  
3:00 PM

**Committee Members Present**

Jim Kennedy (ASEV Past President), Chair (January-December 2016)

John Aguirre (CAWG President), Tom Collins (ASEV Secretary/Treasurer), Nichola Hall (ASEV Board President), Dan Howard (ASEV Executive Director), Aaron Lange (CAWG Chair), Bill Pauli (CAWG Past Chair)

**Others Present**

Jenny Devine-Smith (CAWG Staff)

**Committee Members Not Present**

Tom Slater , Aaron Lang, Bill Pauli

**LLC Managing Committee Meeting Agenda**

1. **Call to Order.** Jim Kennedy called the meeting to order at 3:05 PM.
2. **Approval of November 9 Agenda.** Nichola Hall moved to approve the November 9 Meeting Agenda, second by Tom Collins. Motion was approved.
3. **Approval of August 4 Meeting Minutes.** Nichola Hall asked to amend item 5 a. viii. – change “agenda” to “budget”. Nichola Hall moved to approved the minutes as amended, second by Tom Collins. Motion was approved.
4. **Old Business**
  - a. **Revised Budget.** Dan Howard stated that budget line item 25, Sacramento Convention Center, has been adjusted to \$117,000, changing to only a 5% increase rather than the 18% increase that we were originally expecting. Nichola Hall would like to propose a motion to approved the revised budget which included the change to the SCC cost, increased by 5% to \$117,000, second by Tom Collins. Motion was approved.
  - b. **Winery of the Year.** Motion has been put forward by Tom Collins to move to the next meeting, second by Nichola Hall. Motion was approved.
5. **New Business**
  - a. **Meeting schedule for SCC remodel/construction update with the Sacramento Convention and Visitors Bureau.** The SCVB would like to meet with the LLC Managing Committee to talk about the expansion and plans for the Sacramento Convention Center. John Aguirre and Dan Howard will work with their perspective LLC Managing Committee members to confirm a date and time.
  - b. **Review the umbrella policy for UW&GS.** The Unified policy was up for renewal September 2016 with a \$10 million of coverage. The premium is \$1,000 per \$1 million of coverage. There is now only one carrier. John Aguirre and Dan Howard agreed to pay the premium and the additional \$4,000 for the \$10 million umbrella policy. However the LLC Managing Committee needs to approve moving forward, since there was a significant increase, located in budget line item 92. John Aguirre made a motion that

we purchase/maintain the policy coverage at the higher amount of \$10 million, second by Nichola Hall. Motion was approved.

6. **Next Meeting Date and Time.** The next LLC Managing Committee meeting will be a conference call on December 9, at 3:00 PM.
7. **Adjournment.** Tom Collins moved to adjourn the meeting, Nichola Hall second, motion was approved.