

**LLC Managing Committee Meeting Agenda  
Zoom Meeting**

February 4, 2022  
2:00 PM

**Committee Members (8):**

Mike Boer (CAWG Past Director), Chair (July 1, 2021 - June 30, 2022)

John Aguirre (CAWG President), Jim Harbertson (ASEV Technical Program Director), Dan Howard (ASEV Executive Director), Anita Oberholster (ASEV Past Board Member), Bill Pauli (CAWG Past Chair), Tom Slater (CAWG Chair) Keith Striegler (ASEV 1<sup>st</sup> Vice President)

**LLC Managing Committee Meeting Agenda**

1. **Call to Order**
2. **Approval of February 4 Meeting Agenda**
3. **Approval of January 10 Meeting Minutes\***
4. **New Business**
  - a. Overall Thoughts: 2022 Unified
  - b. Keynote Speaker: First Discussion
  - c. 2023 Unified Program Development Committee Chairs
5. **Old Business**
  - a. Final Exhibitor Booth Numbers
  - b. Final Registration Numbers
6. **Next Meeting Date and Time**
7. **Adjournment**

*\*documents attached*

**LLC Managing Committee Meeting Minutes  
Zoom Meeting**

January 10, 2022  
3:00 PM

**Committee Members Present:**

Mike Boer (CAWG Past Director), Chair (July 1, 2021 - June 30, 2022)  
John Aguirre (CAWG President), Jim Harbertson (ASEV Technical Program Director), Dan Howard (ASEV Executive Director), Anita Oberholster (ASEV Past Board Member), Bill Pauli (CAWG Past Chair), Tom Slater (CAWG Chair) Keith Striegler (ASEV 1<sup>st</sup> Vice President)

**Others Present:**

Jenny Devine (CAWG Staff)

**LLC Managing Committee Meeting Agenda**

1. **Call to Order.** Mike Boer called the meeting to order at 3:01 PM.
2. **Approval of January 10 Meeting Agenda.** Tom Slater moved to approve the January 10 meeting agenda. Jim Harbertson second, motion is approved.
3. **Approval of December 14 Meeting Minutes.** Jim Harbertson moved to approve the December 14 meeting minutes. Tom Slater second, motion was approved.
4. **New Business.** No new business to discuss.
5. **Old Business**
  - a. **COVID-19 Updates.** Dan Howard provided updates on the COVID-19 Health Check.
    - i. Visit Sacramento is going to pay for the additional \$100,000 in expense for bringing in SafeExpo services.
    - ii. He stated that we received an email from Peter Webber, from the Cork Quality Council, who has requested that we either try to reschedule or cancel the symposium. He informed Peter that we will not be rescheduling or cancelling the symposium, and now Peter has caused quite a stir with a few other exhibitors within the Cork Quality Council, and he is going to hold a meeting with Epistemix.
    - iii. Dan Howard stated that we are not going to cancel unless there is a state or county mandate. We have been cleared by Sacramento County to host our event, and there currently are no planned shutdowns.
    - iv. We move forward with a positive spin; we have done everything we can to keep everyone safe.
  - b. **Booth Sales Update.** Dan Howard reported that we have only lost a total of 13 10 x 10 exhibitors, and we now have a total 832 10 x 10 exhibitors (845 10 x 10 exhibitors before Christmas). For every two exhibitors who cancel, we receive a new exhibitor request. We are still looking positive with exhibitor income.

