



**IMPORTANT DATES**

Unified Wine & Grape Symposium  
 January 29 - 31, 2019 (Exhibits: January 30 & 31)  
 Sacramento Convention Center, Sacramento, California, USA

**Exhibitor Materials**

- Wednesday, July 11, 2018 ..... End of Pre-Sales
- Tuesday, September 4, 2018 ..... Insurance Deadline
- October 2018 ..... Exhibits Only Guest Passes to be sent (primary contracted Exhibitors ONLY)
- November 2018 ..... Exhibitor Services Manual Available
- Friday, December 7, 2018 ..... Supplier Poster Presentation Submission Deadline
- Friday, December 14, 2018 ..... Printed Program & Exhibit Directory Deadline  
 Booth Sharing Contract/Application Early-Bird Rate Deadline
- Wednesday, January 2, 2019 ..... Exhibitor Appointed Contractor (EAC)  
 Application/Payment/Insurance Documentation Submission Deadline
- Monday, January 7, 2019 ..... Booth Sharing Contract/Application Submission Deadline
- Friday, January 11, 2019 ..... Exhibits Only Guest Pass Order Form Submission Deadline
- Tuesday, January 22, 2019 ..... Pre-Registration Deadline

**Cancellation Time Line**

- Prior to Saturday, September 1, 2018 ..... 100% refund
- Between Saturday, September 1, 2018 and Thursday, November 1, 2018 ..... 50% refund or  
 75% refund if contracted booth space is reassigned
- On or after Thursday, November 1, 2018 ..... no refund

**Installation Schedule**

**Large Machinery Booths**

- Sunday, January 27, 2019 ..... 10:00 am–5:00 pm
- Monday, January 28, 2019 ..... 8:00 am–3:00 pm

**All Other Booths**

- Monday, January 28, 2019 ..... 3:00 pm–8:00 pm
- Tuesday, January 29, 2019 ..... 8:00 am–5:00 pm  
 (all crates must be available for removal by 4:00 pm)  
 (exhibitor may work in their booth until 8:00 pm)

**Dismantling Schedule**

(all exhibit materials must be packed and ready for removal no later than the time referenced below)

**West Lobby, 2nd Floor Balcony, 3rd Floor Ballroom & Outdoor Terrace/Tented Pavilion**

- Thursday, January 31, 2019 ..... 4:15 pm–10:00 pm

**Halls A–E**

- Thursday, January 31, 2019 ..... 4:15 pm–10:00 pm
- Friday, February 1, 2019 ..... 8:00 am–2:00 pm